

**Village of Macedon Dissolution Plan
STEERING COMMITTEE MEETING #2**

MEETING MINUTES

Meeting Date: August 18, 2015

Time: 6:00 P.M. – 7:45 P.M.

Location: Macedon Village Hall

Attendees: Nicole Allen, *Laberge Group Planning Services Manager*
Nathan Wojcik, *Laberge Group Junior Planner*
Jane Parcerro, *Village Intern*
Dave Lemoyne, *Committee Member*
Harrison Miller, *Committee Member*
Wayne Irwin, *Committee Member*
Merton Bartels, *Committee Member*
Carol Elaine Deys, *Committee Member*
Mike Logan, *Committee Member*
Linda Braun, *Committee Member*
Tony Rosati, *Committee Member*

I. Introductions:

The Village of Macedon Mayor, Marie Cramer opened the meeting at 6:00 P.M. to introduce Jane Parcerro, the Village's new intern that will assist with the dissolution process. Nicole Allen from the Laberge Group introduced Nathan Wojcik as Laberge Group's Junior Planner that is assisting with the dissolution.

II. Summary of Interviews & Village Budget:

The Laberge Team summarized the interview process with the Village personnel that took place during the day on August 18, 2015. The current Village budget was reviewed by line item and the Laberge Team identified which budget items would be potentially abolished, transferred, or sold. Additional future interviewees such as the Village's Code Enforcement Officer, Village's Justice, Town, County, and fire department will be scheduled. The Town of Macedon personnel were invited to meet with Laberge Group but at the Town's request this has been postponed.

III. Review Materials Received:

The Laberge Team discussed the Village's local laws and outlined the process of identifying each local law that will be recommended to the Town to codify. The Village intern will begin compiling a list of local laws that may need to be updated or adopted by the Town.

The status of Village-owned property was reviewed and a table of identified properties was distributed to the committee. Buildings such as the Village Hall and Fire House were discussed as assets that can be sold or transferred.

The Laberge Team reviewed the status of the equipment inventory, insurance records, and other financial assets and liabilities.

No decisions regarding assets or equipment were made at this time.

IV. Dissolution Plan Outline

The Laberge Group distributed a draft Table of Contents for the dissolution plan to the committee and reviewed the headings and State required sections.

V. Next Steps

Laberge Team will schedule interviews with the remaining Village personnel and contact the Town and County.

The next committee meetings are set for September 17, 2015 at 6pm and October 6, 2015 at 6pm.